

# Tailor made for transportation

JSC travel coordinator gets co-workers here to there, back

By Lori Keith

NASA is sending you to Florida for business and you want to take your family for a vacation to Disneyworld. Can you do it? What will you be required to pay? Rose Gardner, a transportation specialist and passport agent, can tell you.

Gardner is the person to see before traveling if there is any type of technical questions about the travel orders, or if any “reg” questions come up. Reg questions are related to any personal deviations for personal preference travel, while traveling for NASA.

If there are any questions when making the reservations, “the agents will do a hard copy and itinerary,” Gardner said. “Then it comes to me and I call up to the directorate office to be sure (the traveler) can either do what they want to do, or if they will need to pay for the difference, or if it’s actually something that NASA is going to allow.”

All scheduling and reservations

related to travel are made through American Express. Domestic travel orders go through Travel Funding, but all overseas travel orders come past Gardner.

The American flagged carrier policy ensures “that government travelers fly American flagged carriers as far in to their destination for temporary duty as we can get them,” Gardner said. The main reason is safety—not all airlines have good maintenance practices.

Gardner is the single point of failure passport agent for the entire site. It is her job to make sure travelers have their required visas, if needed.

“Everything down here is a case-by-case brush fire,” Gardner said jokingly, “as everyone’s needs have to be met.” Gardner explains. “Every day is different, but there are a few repetitive duties.”

Gardner said she enjoys her job, which involves a lot of personal interaction with others. She said, “(NASA) is always where I wanted to

be. If anything was ever tailor made, somebody measured me and put me in this job.”

“Rose is always very helpful and knowledgeable about her job,” said Diana Norman, who works in the Space and Life Sciences Directorate Office. “One thing about Rose is that she always greets you with a smile.”

A second-generation NASA employee, she has worked here for 10 years, starting as a travel clerk. “The first time I remember coming out here, I was about four years old,” she said. “There hasn’t been a day in my life I didn’t know NASA.”

Gardner and her dad, Charles, who worked in what used to be Technical Services Division before he retired, coincidentally have the same starting date anniversary.

Gardner enjoys being in the JSC Circle Trail Riders, and has been the Trail Boss for the past two annual NASA Trail Rides, part of the Houston Livestock Show and Rodeo Kick-Off.



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JSC Transportation Specialist Rose Gardner, left, and Flight Crew Operations Directorate Secretary Elaine Kemp go over travel orders in Gardner’s Bldg. 1 office.

## People on the Move

*Human Resources reports the following personnel changes as of Jan. 17, 1998.*

### Additions to the Workforce

Steve Oswald joins the Astronaut Office in the Flight Crew Operations Directorate as assistant for the Space Shuttle Program.

Patricia Carreon joins the Systems Development and Operations Division in the Mission Operations Directorate as a flight controller.

Diana Hunter joins the Public Affairs Office as a secretary.

### Promotions

Sid Schmidt was selected as Resources Management Team lead in the Institutional Business Management Office.

### Reassignments Between Directorates

Linda Crockett moves from the Information Systems Directorate to the Center Operations Directorate.

Todd McIntyre moves from the Business Management Directorate to the International Space Station Program Office.

### Reassignments to Other Centers

Jerry Adair of the Engineering Directorate moves to Dryden Flight Research Center.

### Resignations

Yvonne Ware of the Human Resources Office.

Scott Hendrix of the Business Management Directorate.

Sarah Bethke of the International Space Station Program Office.

Lorraine Otten of the Space and Life Sciences Directorate.

## Two NASA-related scholarships now accepting applications

Scholarship applications for both the NASA Exchange-JSC Scholarship Program and the NASA College Scholarship Fund are due by the end of March.

NASA Exchange-JSC Scholarship Program maintains a college scholarship fund to provide financial assistance for dependents of JSC employees to attend college. The Exchange Council expects to award one scholarship to a student on the basis of academic achievement, financial need, and involvement in school or community activities. The scholarship program is open to students currently enrolled and in good academic standing in college, or who will graduate from a public, parochial or private high school this year and who are dependents of eligible JSC employees. An applicant must have a high school grade average of 2.5 on a 4.0 scale, or the equivalent.

Scholarship support of up to \$4,000 will be provided in the amount of \$400 per academic semester, \$250 per academic quarter, and \$200 per summer session, or as the Exchange council determines. In any event, the amount will not exceed \$1,000 in any year.

High school applicants must furnish

a transcript of their high school grades and a record of their scores on either the Scholastic Aptitude Test or the American College Test with their applications or as soon as the results become available. The test results must be furnished prior to March 31.

College students must furnish their most recent transcript of college grades with the application as well as a transcript of high school grades and SAT or ACT scores.

Application forms and the student’s scholastic records will be evaluated by the JSC Scholarship Committee. All applicants will be notified by mail of the results by approximately May 15.

Application forms and agreements for the Exchange Council scholarship are available in Bldg. 1 Rm. 457. Please contact Judy Ernult at x31812 for the forms, or Debra Johnson at x34157 for additional information. To be considered for this year’s program, completed forms must be returned no later than March 31, in a sealed envelope to: D.L. Johnson, chairman, JSC Scholarship Committee, Mail Code BL.

Separate applications for the NASA College Scholarship Fund are due by

March 31. The fund was established to provide scholarships agencywide to qualified dependents of NASA and former NASA workers.

The fund was established as a direct result of a substantial unsolicited gift by the late Pulitzer Prize winning author, James A. Michener.

This fund will be awarding five scholarships of \$2,000 each. The scholarship is renewable for six years not to exceed \$8,000. Applicants must be pursuing a course of study that will lead to an undergraduate degree in science or engineering at an accredited college or university in the U.S.

Applicants must be dependents of current or retired NASA employees or dependents of former NASA employees who died while employed by NASA. Applications will be ranked based on a variety of standards.

Applications are available in Bldg. 1, Rm. 840. Completed application forms, transcripts, scores, and materials must be mailed to ARRIVE no later than March 31, at the following address: JSC, the NASA College Scholarship Fund, Inc.; Mail Code AH12/Scholarship Committee; Houston, 77058. For more information, contact Mary O’Connell at x35774.

## Devine earns Bockting Secretarial Excellence Award

Judy Devine, division secretary to the chief, Support Operations Division of the Center Operations Directorate, has been awarded the Marilyn J. Bockting Secretarial

Excellence Award.

Devine was recognized for coordinating the move of the Security Branch from Bldg. 45 to Bldg. 419. She also was cited for volunteering

to assist a Center Operations Accident Review Board by providing more than 200 pages of typed witness testimony while still keeping up with her daily office routine.

## Dates & Data

### Feb. 4

**Astronomy seminar:** The JSC Astronomy Seminar will meet at noon Feb. 4 in Bldg. 31, Rm. 129. An open discussion meeting is planned. For more information, call Al Jackson at x35037.

**Spaceland Toastmasters meet:** The Spaceland Toastmasters will meet at 7 a.m. Feb. 4 at the House of Prayer Lutheran Church. For more information, call Jeannette Darcy at x45752.

**Communicators meet:** The Clear Lake Communicators will meet at 11:30 a.m. Feb. 4 at Lockheed Martin, 555 Forge River Road. For more information, contact Henry Duke at 281-280-4403 or Melissa Sommers at 281-332-0698.

**Spaceteam Toastmasters meet:** The Spaceteam Toastmasters will meet at 11:30 a.m. Feb. 4 at USA, 600 Gemini. For details, call Patricia Blackwell at 281-282-4302 or Brian Collins at x35190.

### Feb. 10

**Aero Club Meets:** The Bay Area Aero Club will meet at 7 p.m. Feb. 10 at the Houston Gulf Airport clubhouse at 2750 FM 1266 in League City. For more information call Larry Hendrickson at x32050.

**NPMA meets:** The National Property Management Association will meet at 5 p.m. Feb. 10 at Robinette and Doyle Caterers, 216 Kirby in Seabrook. Dinner costs \$14. For more information call Sina Hawsey at x36582.

### Feb. 11

**Spaceland Toastmasters meet:** The Spaceland Toastmasters will meet at 7 a.m. Feb. 11 at the House of Prayer Lutheran Church. For more information, call Jeannette Darcy at x45752.

**Communicators meet:** The Clear Lake Communicators will meet at 11:30 a.m. Feb. 11 at Lockheed Martin, 555 Forge River Road. For

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**PSI meets:** The Clear Lake/NASA Chapter of Professional Secretaries International will meet at 5:30 p.m. Feb. 11. For more information, call Elaine Kemp at x30556.

### Feb. 12

**MAES meets:** The Society of Mexican American Engineers and Scientists will meet at 5 p.m. Feb. 12 at Mario’s Pizza in Webster. For

more information, call Gerard Valle at x38835

### Feb. 13

**Astronomers meet:** The JSC Astronomical Society will meet at 7:30 p.m. Feb. 13 at the Center for Advanced Space Studies, 3600 Bay Area Blvd. For more information, call Chuck Shaw at x35416.

### Feb. 18

**Scuba club meets:** The Lunarfins will meet at 7:30 p.m. Feb 18 at the Redfish Restaurant under the Kemah/Seabrook bridge, Seabrook side. For more information, call Mike Manering at x32618.

### Feb. 19

**Directors meet:** The Space Family Education board of directors will meet at 11:30 a.m. Feb. 19 in Bldg. 45, Rm. 712D. For more information on this open meeting, call Gretchen Thomas at x37664.

**AIAA seminar:** The American

Institute of Aeronautics and Astronautics will host a technology transfer seminar at 6:45 p.m. Feb. 19 at 2450 NASA Road.1 Rm. 32C. Jim Cameron, senior consultant for marketing for NASA-Mid Continent Technology Transfer Center, will speak about technology commercialization opportunities for today’s companies. Reservations are due by noon Feb. 18 to Charles Halliman at (713)991-1654.

### Feb. 25

**Spaceland Toastmasters meet:** The Spaceland Toastmasters will meet at 7 a.m. Feb. 25 at the House of Prayer Lutheran Church. For more information, call Jeannette Darcy at x45752.

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